RA/MA LYNC PHONE SETUP INSTRUCTIONS
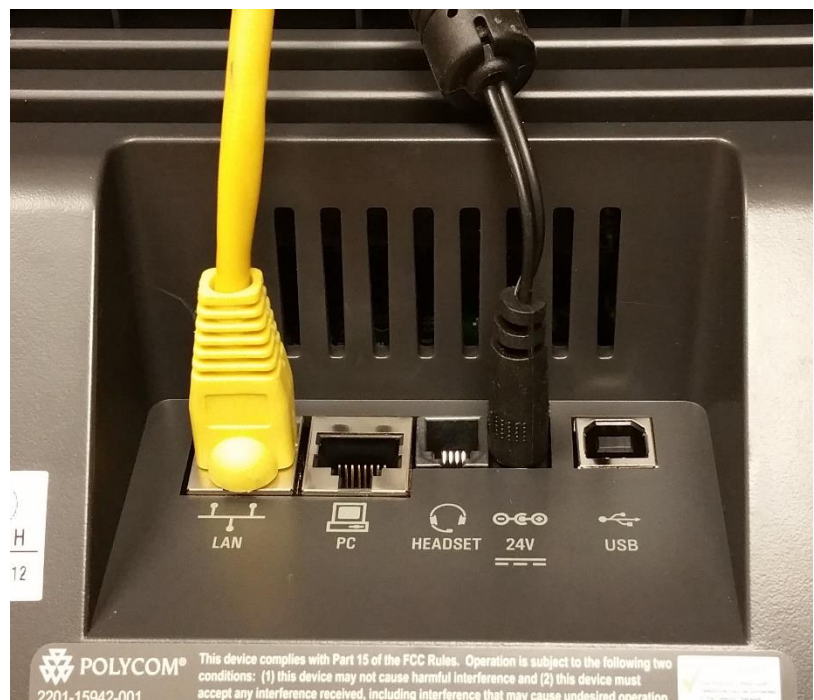
For Polycom CX600

(updated 8/2/17)

Take the provided Ethernet cable and plug one end into the **network jack** on the wall. Plug the other end of the cable into the port labeled **"LAN"** on the back of the phone. Ensure that the power is **not** connected prior to plugging in the Ethernet cable.

Another Ethernet cable should be left for the RA/MA to plug in their **personal computer** or a mini-switch for a **wired internet connection**. This Ethernet cable can be plugged into the port labeled **"PC"**.

Plugged into the port labeled **"24V"** should be the power adapter for the phone going to an electrical outlet.

There is a slim plastic stand included with the phone for added support. Insert this stand into one of the slots located on the back of the phone. If the stand is already inserted, you may ignore this step.
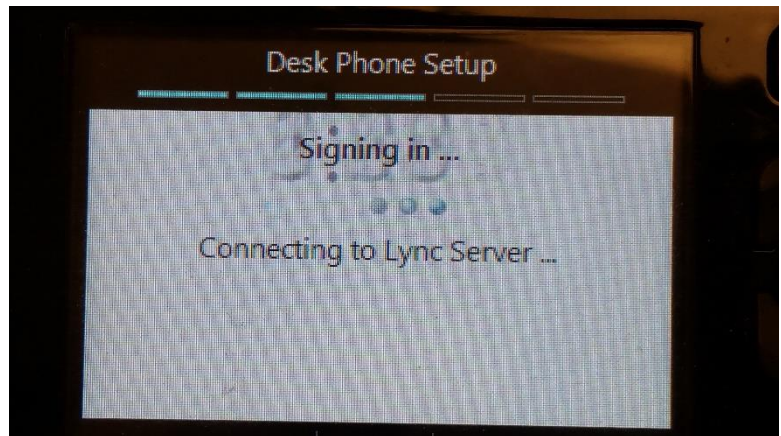

The coiled cable should plug into the bottom of the handset with the other end going to the jack on the phone located to the immediate left of the handset. The jack is labeled with the symbol: (

NOTE: **Handset** is not the same as headset. The phone will not work if you plug the handset into the port on the bottom of the phone labeled "HEADSET".

The phone display should now look something like this. Wait about a minute for it to finish signing in. If it fails to sign in, unplug the power cable for about 10 seconds and then plug it back in.

Once the screen looks like this, the phone setup is complete. Test an outgoing and incoming call before you leave! Note that the phones do not have outgoing long distance calling options.