Standard room sets for University Housing

_Banquet Style Rounds_

Large round tables with 8 chairs set at the perimeter of the tables. A rectangular table placed in the front of the room with a chair for the presenter.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).

_Pod Style_

Two rectangular tables with chairs set at the perimeter of the tables. A rectangular table placed in the front of the room with a chair for the presenter.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).
Classroom Style

Tables and chairs set together in rows with either 2 or 3 people per table depending on space. A rectangular table placed in the front of the room with a chair for the presenter.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).

Conference Style

With this set, tables are pushed together to form one large table for all participants to sit around.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).

In larger spaces conference style may not be available, however a hollow square arrangement can be used.
**Half Round**

Large round tables with chairs set at the perimeter of half the table so audience faces speaker. A rectangular table placed in the front of the room with a chair for the presenter.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).

**U Shape**

Tables are set with an opening in the middle and at the head of the table, allowing seating around. A rectangular table placed in the front of the room with a chair for the presenter.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).
Hollow Square

Tables are set with an opening in the middle of the table allowing participants to sit around the tables.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).

Theater Style with Aisle

Chairs are placed in straight rows for participants. Depending on the size of the room, a center and side aisles will be utilized. If you must have a center aisle for your event, select the room set as Theater Style with center aisle. A rectangular table placed in the front of the room with a chair for the presenter.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).
**Circle of Chairs**

Chairs are placed in a circle for participants.

Upon request, a registration table will be placed outside of the room near the room entrance (when space allows).